



Balance Statement

(To be completed by Landlord/Property Manager)



\_\_\_\_\_  
Tenants Name (Print)

\_\_\_\_\_  
Tenants Name (Print)

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total balance (Rent + Late Fees + Court Cost) owed by the tenant: \$ \_\_\_\_\_

Monthly arrears:

Example: Month April 2011 \$ 1000 Late Charges \$50

Month _____	\$ _____	Late Charges _____
Month _____	\$ _____	Late Charges _____
Month _____	\$ _____	Late Charges _____
Month _____	\$ _____	Late Charges _____
Month _____	\$ _____	Late Charges _____

Attorney Fees: \$ \_\_\_\_\_ Court Cost \$ \_\_\_\_\_

\_\_\_\_\_  
Landlords Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date